

# White Spire School – Careers Weeks Overview



Career Overview themes						
	Autumn Term	Possible Visits	Spring term	Possible Visits	Summer Term	Possible Visits
Cycle A	<b>Theme - Every Little Step I Take</b>  Focus on next steps at the stage they are at. KS3 moving to KS4 KS4 moving to KS5 KS5 next steps.	Visits within school College visit MK Snap	<b>Theme - Ready to Work/Work Ready</b>  Focus on understanding pay and wages Independent travel Work skills CVs	Bus travel	<b>Theme - Working Day and Night</b>  Focus on day and night jobs Shifts Understanding holiday allowance Working hours	Police Lorry driver
	Autumn Term	Possible Visits	Spring term	Possible Visits	Summer Term	Possible Visits
Cycle B	<b>Theme - Our Community At Work</b>  Focus on Job sectors in MK What different industries are there? What jobs interest them? What jobs are they qualified for? Voluntary work	Worktree Amazon	<b>Theme - Working 9 to 5</b>  Focus on key work skills Travel to work Packing a bag for work Preparing uniform Travel to work	Train travel	<b>Theme - What a Wonderful World Inside and Outside</b>  Focus on outdoor jobs What jobs are there in MK working outside? What skills are needed for outside work?	Park Trust Farm Visit
Additional Info: <ul style="list-style-type: none"> <li>• Access to JED in school</li> <li>• Topic overview provided</li> <li>• Additional trips booked in where possible.</li> </ul>						



Every Little Step I Take		
KS3	KS4	KS5
<p>Possible Activities/focus –</p> <ul style="list-style-type: none"> <li>• Who Am I? job game</li> <li>• Plot out route through school stepping stone art work.</li> <li>• Visit from/to option group</li> <li>• Visit to 6<sup>th</sup> form/KS4</li> <li>• Life skills/goals</li> <li>• Taking orders and making sandwiches</li> <li>• How subjects I enjoys could lead to a job.</li> <li>• Understanding different terms e.g. apprentice/college</li> <li>• How will I get to College etc</li> </ul>	<p>Possible Activities/focus –</p> <ul style="list-style-type: none"> <li>• Top trumps job games</li> <li>• Visit 6<sup>th</sup> form/college/Christian Foundation</li> <li>• What are their strengths? What courses are good for them?</li> <li>• Explore strengths and weaknesses</li> <li>• Completing model college forms.</li> <li>• Knowledge of personal information.</li> <li>• Interview skills.</li> <li>• Design own pathway – what do I need to do?</li> </ul>	<p>Possible Activities/focus –</p> <ul style="list-style-type: none"> <li>• Left or right game on playground – we all start from different points and end up at different points..</li> <li>• Look at range of next steps MK Snap/college/apprenticeship/job/trainee etc compare and contrast.</li> <li>• College visit</li> <li>• Make a careers chatterbox</li> <li>• Complete application forms for college/job</li> <li>• Look at local events – Apprentice show/job fair</li> <li>• Masterchef style activities</li> <li>• Labour Market – new jobs and old jobs</li> <li>• Look at payslips minimum wage etc</li> <li>• Design own job advert.</li> <li>• Jobs involved in getting a product spiderweb</li> </ul>



Work Ready, Ready to Work		
KS3	KS4	KS5
<p>Possible Activities/focus –</p> <ul style="list-style-type: none"> <li>• Explore JED</li> <li>• Visits from people in school – how did they get ready for the job they do today? Interview.</li> <li>• Look at job adverts – what skills/strengths are needed for different jobs.</li> <li>• Identify own skills and strengths.</li> <li>• Skills of opening a bank account/online banking</li> <li>• What information do you need to get a job? Do they know their address/phone number etc?</li> </ul>	<p>Possible Activities/focus –</p> <ul style="list-style-type: none"> <li>• Independent travel element – how would they get to work. Bus trip to Bletchley or local area look at jobs in area. Visit shops/café pay for drink handle money.</li> <li>• Visit to Bletchley Leisure Centre – use a vending machine.</li> <li>• From visits calculate change/look at receipts</li> <li>• Teamwork activities linked to skills needed in work – wool activity, move the ball, drainpipe activity</li> <li>• Uniforms care and presentation</li> <li>• Job adverts what information is needed? Where do you find jobs?</li> <li>• Writing a personal statement/CV</li> </ul>	<p>Possible Activities/focus –</p> <ul style="list-style-type: none"> <li>• Work experience activities and trips.</li> </ul>



Working Day and Night		
KS3	KS4	KS5
Possible Activities/focus – <ul style="list-style-type: none"> <li>• Explore JED</li> <li>• What are shifts? Look at jobs that involve shift work etc.</li> </ul>	Possible Activities/focus – <ul style="list-style-type: none"> <li>•</li> </ul>	Possible Activities/focus – <ul style="list-style-type: none"> <li>•</li> </ul>



Our Community at Work		
KS3	KS4	KS5
<p>Possible Activities/focus –</p> <ul style="list-style-type: none"> <li>• Explore JED</li> <li>• Visit to or from Park Trust</li> <li>• Visit from local support services e.g. police/ambulance.</li> <li>• Possible visit to Blue Hub centre.</li> <li>• What does it mean to volunteer?</li> <li>• What volunteering opportunities are there in MK?</li> </ul>	<p>Possible Activities/focus –</p> <ul style="list-style-type: none"> <li>• Walk/trip to local shops centres. What jobs are available? What skills are needed?</li> <li>• Team building activities</li> <li>• Identify skills needed for jobs in the community?</li> <li>• What is volunteering? What opportunities for volunteering are there in MK?</li> </ul>	<p>Possible Activities/focus –</p> <ul style="list-style-type: none"> <li>• What are the different employment sectors in MK?</li> <li>• Explore different sectors and jobs available.</li> <li>• Worktree link</li> <li>• Amazon link</li> </ul>



Working 9 to 5		
KS3	KS4	KS5
<p>Possible Activities/focus –</p> <ul style="list-style-type: none"> <li>• Explore JED</li> <li>• Understanding of simple admin jobs -using a shredder/photocopier/laminator</li> <li>• Preparing for a day at work – ironing clothes, tying laces, putting on a tie, hanging clothes on a hanger, making a sandwich.</li> <li>• Reading/understanding a train timetable/bus timetable.</li> <li>• Alphabetical ordering and filing activities.</li> <li>• Understanding skills involved in work e.g. leadership, teamwork.</li> <li>• Filling in forms to order equipment/absence etc</li> <li>• Road safety</li> <li>• Practice making a phone call to book a taxi.</li> <li>• Visit to local shops buy a lunch within a budget</li> <li>• Visit to 360 focus on the shop/employment role play</li> </ul>	<p>Possible Activities/focus –</p> <ul style="list-style-type: none"> <li>• Train travel – buying ticket collect receipt etc.</li> <li>• Visit local shop</li> <li>• Awareness of money and payslips</li> <li>• Visit and use an ATM.</li> <li>• Packing a bag for a day at work.</li> <li>• Preparing uniform and having right equipment</li> <li>• Timetables</li> </ul>	<p>Possible Activities/focus –</p> <ul style="list-style-type: none"> <li>• Work experience opportunities and visits.</li> </ul>



What A Wonderful World - Inside and Outside		
KS3	KS4	KS5
<p>Possible Activities/focus –</p> <ul style="list-style-type: none"> <li>• Awareness of jobs outside</li> <li>• Link to options in KS4 – possible visit from D of E group/Colin – taster session looking at equipment etc.</li> <li>• Walk to local park/woods</li> <li>• Parks Trust visit or workshop – Marvellous Minibeasts or Wild Wellbeing</li> <li>• Buy in caterpillars.</li> <li>• Make wormery/bird feeders</li> <li>• Make hanging garden/wind chimes/decorate garden pots</li> <li>• Make miniature garden/farm - <a href="https://schoolgardening.rhs.org.uk/Resources/Activity/Enchanting-miniature-gardens">https://schoolgardening.rhs.org.uk/Resources/Activity/Enchanting-miniature-gardens</a> <a href="https://www.kidsdogardening.com/making-a-miniature-farmyard/">https://www.kidsdogardening.com/making-a-miniature-farmyard/</a></li> <li>• Childcare – looking at changing nappies /feeding mixing milk./dressing etc use of dolls. Ask Class 1 to borrow dolls.</li> <li>• Plant seeds/flowers</li> <li>• Road safety</li> <li>• Visit to Dobbies/Frosts</li> </ul>	<p>Possible Activities/focus –</p> <ul style="list-style-type: none"> <li>• Awareness of jobs outside</li> <li>• Qualifications to work outside link to college courses</li> <li>• Possible college visit</li> <li>• Trip to local parks/café</li> <li>• Vehicle check – speak to Paul about looking at one for the minibus/school car. Cleaning the school car/minibus</li> <li>• Set up remote control car track and run with money for KS3. Remote control cars from IT.</li> <li>• First Aid training St John's Ambulance</li> <li>• Employer visit/worktree?</li> <li>• Farm visit – Thrift farm/College Farm</li> <li>• MK Dons</li> <li>• Awareness of engineering skills range of building activities on – <a href="https://leftbraincraftbrain.com/engineering-projects-for-kids/">https://leftbraincraftbrain.com/engineering-projects-for-kids/</a></li> <li>• Identify skills – complete Quiz on <a href="http://icould.com/buzz/">http://icould.com/buzz/</a></li> <li>• Possible visit from Horse mounted police</li> <li>• Builders yards jobs/signs health and safety</li> <li>• Window cleaning</li> <li>• Orienteering</li> <li>• Play games – Job Bingo/sort outdoor indoor jobs examples and templates – Careers pilot offline</li> </ul>	<p>Possible Activities/focus –</p> <ul style="list-style-type: none"> <li>• Awareness of jobs outside</li> <li>• Qualifications to work outside link to college</li> <li>• Possible college visit</li> <li>• Walk to local park/woods</li> <li>• Parks Trust visit</li> <li>• Childcare</li> <li>• Woburn outdoor pool talk to lifeguards</li> <li>• Builders</li> <li>• Centre Parcs – possible visit</li> <li>• Awareness of interest and strengths</li> <li>• Explore Jed</li> <li>• Potato to crisps jobs and video</li> <li>• Discussion starters WELPs pg 45</li> <li>• Employment terms seasonal etc</li> <li>• Find out about woodlandtruat/National Trust</li> <li>• Possible visit from ex-students to talk about college and expectations.</li> </ul>

## White Spire School – Careers Weeks Overview



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| <ul style="list-style-type: none"><li>• Scavenger hunt/orienteering/treasure hunt</li><li>• Job walk in local area.</li><li>• Meaningful encounter visitor</li><li>• Flower arranging – order flowers from Tesco ribbon etc</li><li>• Hazard Alley/Milton Keynes Museum trip?</li><li>• Explore JED</li></ul> | <ul style="list-style-type: none"><li>• Possible visit from 6<sup>th</sup> formers to talk about Work Experience week</li><li>• Explore JED</li></ul> |  |
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